



BIKE WEEK 2023
Master Plan Application
Private Property/ Outdoor Vending
Deadline for Submission
11/2/22 - Noon



Instructions: Complete this form fully, sign and return with \$300.00 application fee plus twelve cents per square foot usage fee. Make all checks payable to The City of Daytona Beach. Only completed, signed forms will be accepted.

Applicant Name _____

Business Name _____ Phone _____

Business Type _____ CODB Business Tax ID # _____

Business Street Address _____ D.B, FL, Zip _____

Business Contact Name _____ Business Contact Phone Number _____

12-Digit Tax Parcel ID # _____ Is applicant the property owner? Yes/No (circle one) If NO, complete and attached notarized authorization of owner form and submit with your application.

Email (Required) _____

The following is a description of my 2023 Bike Week Site Plan:

1) Type of product(s) to be sold: _____

Note: Displayed merchandise must not be offensive to minors

2) Entertainment? Yes/ No (circle one) If yes, specify type of entertainment: _____

3) **Required: Detail live entertainment including names and performance times for national /major acts. House bands information is due 30 days in advance of event. Describe equipment to be used. Diagrams must specifically show speaker and stage direction and if music is live or taped recorded. Also provide total sq. footage at the bottom of the business site plan.**

4) Hours of operation _____ 4) Total number of vendors _____ = # of food vendors _____ # of retail vendors _____

5) Paid Parking? Yes/ No (circle one) Signs must be professionally painted and advertise price.

6) Food to be sold? Yes/ No (circle one). If yes, specify location on the site plan. **Note: Tents with cooking operations, "Cooking Tents", must be a minimum of 3 feet from buildings, 4 ft. from sidewalks, 10 ft. from merchandise tents and have proper fire extinguisher. See attached guidelines.**

7) Alcohol to be sold by applicant? Yes/ No (circle one). If yes, specify location on the site plan and provide a copy of state license.

8) Alcohol to be sold by charity? Yes/ No (circle one) If yes, provide charity name(s) and proof of 501C status
 Charity Name _____ Contact _____ Phone Number _____
 Volusia County Business Address _____

9) Charity or Drawing by Donation? Yes/ No (circle one) Name: _____
 A Drawing by Donation form must be filled out and submitted by the 501-C-3 / 501-C-6 Corporation
 Complete Business Address _____

****Attach SITE PLAN on separate sheet –Identify street(s) bordering your property and include your business address and a contact phone number on the site plan.**

Plans shall be drawn with sufficient detail to adequately describe all proposed outside activities, including types of vendors and placement. Plans with insufficient information will prompt denial.

I understand and agree to the terms and limitations of this application as described in the approved guidelines for outdoor vendor activities.

Authorized Signature _____ Printed Name: _____

Title: _____ Received by: _____ Date: _____

Submit application & site plan and payment to:
Daytona Regional Chamber of Commerce
 126 East Orange Avenue, Daytona Beach, FL 32114
 Phone: 386-523-3672