



Bike Week 2020
MASTER PLAN APPLICATION
Private Property/ Outdoor Vending



Complete this form fully, sign and return with \$300.00 application fee plus twelve cents per square foot usage fee. **Make all checks payable to The City of Daytona Beach. Only completed, signed forms will be accepted.**

Business Name _____ Phone _____

Primary Business _____ Contact Person _____

Street Address _____ D.B, FL, Zip _____

12-Digit Tax Parcel ID # _____ Is applicant the property owner? Yes/No (circle one) **If NO, complete the attached notarized authorization of owner form and submit with your application.**

Email (Required) _____

The following is a description of my 2020 Bike Week Site Plan:

1) Type of product(s) to be sold: _____

Note: Displayed merchandise must not be offensive to minors

2) Entertainment? Yes/ No (circle one) If yes, specify type of entertainment: _____

Required: Detail live entertainment including names and performance times for national /major acts. House bands information is due 30 days in advance of event. Describe equipment to be used. Diagrams must specifically show speaker and stage direction and if music is live or tape recorded.

3) Hours of operation _____ 4) Total number of vendors _____ = # of food vendors _____ # of retail vendors _____

5) Paid Parking? Yes/ No (circle one) *Signs must be professionally painted and advertise price.*

6) Food to be sold? Yes/ No (circle one). If yes, specify location on the site plan. **Note: Tents with cooking operations, "Cooking Tents", must be a minimum of 3 feet from buildings, 4 ft. from sidewalks, 10 ft. from merchandise tents and have proper fire extinguisher. See attached guidelines.**

7) Alcohol to be sold by applicant? Yes/ No (circle one). If yes, specify location on the site plan and provide ~~and provide~~ copy of state license. _____

8) Alcohol to be sold by charity? Yes/ No (circle one) If yes, provide charity name(s) and proof of 501C status
 Charity Name _____ Contact _____ Phone Number _____
 Complete Business Address _____

9) Charity or Drawing by Donation? Yes/ No (circle one) Name: _____
 A Drawing by Donation form must be filled out and submitted by the 501-C-3 / 501-C-6 Corporation
 Complete Business Address _____

SITE PLAN SHALL BE ATTACHED ON SEPARATE SHEET – NO HAND DRAWN PLANS ACCEPTED. IDENTIFY STREET(S) BORDERING YOUR PROPERTY AND LIST ADDRESS AND PHONE ON SITE PLAN. (See example)

Plans shall be drawn with sufficient detail to adequately describe all proposed outside activities, including types of vendors, placement, and size. Plans with insufficient information will prompt denial.

I understand and agree to the terms and limitations of this application as described in the approved guidelines for outdoor vendor activities.			
Authorized Signature _____	Printed Name: _____		
Title: _____	Received by: _____	Date: _____	

Please bring completed form, site plan and payment to Jennifer Pipes: 126 E. Orange Ave., Daytona Beach FL 32114 (386) 255-0981
Deadline for Submission is Friday, November 1, 2019, 3:00 p.m.